



Asia-Pacific Advanced Network

APAN 26 Sustainable Networking conference (August 2008)

Delegate Registration Form

*Please fill in your name details as you would like them to appear on your name badge.

*FIRST NAME

*SURNAME

*JOB TITLE

*ORGANISATION

POSTAL ADDRESS

TOWN/CITY

COUNTRY

*TELEPHONE #

CELL PHONE #

EMAIL

Note: Delegates must wear the Conference name badge at all times.

PRIVACY ACT

The Privacy Act 1993 requires that your consent be given before your name and organisation can be published in the delegate list, for distribution to fellow delegates or any other party. If you **DO NOT WISH** your name and organisation to be included in the list of delegates, please sign here.

SPECIAL REQUIREMENTS

Please let us know if you have any special dietary or medical requirements (e.g. vegetarian meals, wheelchair access required)

PAYMENT TERMS

All fees include GST and are in \$NZ. Payment must be made within 14 Days.

FULL CONFERENCE REGISTRATION

Full conference registration includes all conference sessions from Monday 4 to Friday 8 August, including morning, afternoon tea and lunch, the reception dinner at the Skyline Restaurant on Tuesday 5 August and the APAN banquet at the Walter Peak High Country Farm on 7 August.

Please indicate your registration type below.

✓ <input type="checkbox"/>	Standard (\$460) before 15 May 2008	\$ _____
<input type="checkbox"/>	Late (\$520) after 15 May 2008	\$ _____

<input type="checkbox"/>	Student Standard* (\$230) before 15 May 2008	\$ _____
<input type="checkbox"/>	Student Late* (\$260) after 15 May 2008	\$ _____

Prices are based on the usual standard fee of US\$ 350. As at 20 Jan 2008 the exchange rate for NZ\$ 1.00 is US\$ 0.76, hence the standard fee in New Zealand Dollars is NZ\$ 460. The exchange rate may vary throughout the registration period, however the fee in NZ\$ will stay the same.

*FOR STUDENT REGISTRATONS ONLY

To be eligible for student registration you must advise your student id and Educational Institution below.

Student ID number _____

Educational Institution _____

INCLUDED SOCIAL PROGRAMME OPTIONS

Skyline Restaurant Reception Dinner and Gondola Ride Tuesday 5 August 2008

This is included in the full registration fee. For catering purposes please indicate if you plan to attend.

✓

<input type="checkbox"/> Yes, I will be Attending	<input type="checkbox"/> No, I will not be Attending
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Extra tickets, subject to availability, may be purchased for partners, friends and colleagues for \$95.00 including GST. You can order **extra tickets in the Additional Social Programme Options schedule on the next page.**

APAN Banquet at the Walter Peak High Country Farm travelling by boat, "TSS Earnslaw", on Lake Wakatipu Thursday 7 August 2008

This is included in the full conference registration fee. For catering purposes please indicate if you plan to attend.

✓

<input type="checkbox"/> Yes, I will be Attending	<input type="checkbox"/> No, I will not be Attending
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Extra tickets, subject to availability, may be purchased for friends, partners and colleagues for \$105.00 including GST. You can order **extra tickets in the Additional Social Programme Options schedule on the next page.**

ADDITIONAL SOCIAL PROGRAMME OPTIONS

CHRISTCHURCH TO QUEENSTOWN TOUR arrives in Queenstown on the evening of 3 August. If you book this tour, you CANNOT book a Golf package, Wine tour or Milford Sound trip on 3 August as well. These activities are also offered on 9 August.

Please provide accompanying person's name here, when booking the Christchurch to Queenstown tour for two persons:

The Bungy and Shotover options are 'out of session' activities. Please be aware that you will miss out on part of the conference programme if you choose to do any of these two activities.

	How many tickets/persons?	Price per person	Total price
2 – 3 August: 2 Day tour from Christchurch to Queenstown via Mount Cook, including accommodation in Aoraki Village		\$335 for one person \$550 for two persons twin share (provide Accompanying person's name above)	
Choose ONE of the following options for 3 August			
Option One 3 August: Queenstown Original Wine Trail		\$106	
Option Two 3 August: Millbrook Golf Course Package		\$185	
Option Three 3 August: Milford Sound Full Day Tour		\$225	
5 August: Skyline Restaurant Reception Dinner and Gondola Ride (additional ticket for partner, friend or colleague only)		\$95	
6 August: Shotover Jet Out of Session Activity		\$100	
7 August: AJ Hackett – Kawarau Bridge Bungy Out of Session Activity		\$160	
7 August: APAN Banquet at Walter Peak High Country Farm by boat, "TSS Earnslaw", trip on Lake Wakatipu (additional ticket for partner, friend or colleague only)		\$105	
Choose ONE of the following options for 9 August			
Option One 9 August: Queenstown Original Wine Trail		\$106	
Option Two 9 August: Millbrook Golf Course Package		\$185	
Option Three 9 August: Milford Sound Full Day Tour		\$225	
TOTAL			\$ _____

ACCOMMODATION

We recommend you book accommodation as soon as possible. It is ski season in August, so it is a very busy month in Queenstown.

Please indicate whether you require accommodation. Unless stated, costs are the same for single, double or twin share. One night's deposit is required to secure your accommodation booking.

The balance, of your accommodation and hotel expenses, is to be settled on departure from your accommodation. All prices include GST and are in \$NZ.

Millennium Hotel

Premium room, breakfast not included. \$219.38 per night

Copthorne Hotel

Standard room, breakfast not included. \$185.00 per night

Lakeview room, breakfast not included. \$205.00 per night

DATE OF ARRIVAL _____/_____/_____

DATE OF DEPARTURE _____/_____/_____

If you are sharing a room with another delegate, please give that person's name:

Accommodation Deposit:

Please send the cost of your first night's accommodation as your deposit.

Accommodation Subtotal (Deposit of 1st night only)	\$ _____
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CANCELLATIONS: Any accommodation cancellations made after 1 May 2008 will forfeit the deposit as this will be retained by the accommodation facility. All cancellations must be notified in writing, or by fax or email.

PAYMENT DETAILS

TOTAL AMOUNT (Please add all \$ figures in grey from above)

\$ _____

Payment can be made by credit card or cheque. Or you can request to be invoiced. Please make cheques payable to APAN August 2008 Conference. Cheque payments from outside New Zealand should be by bank draft in New Zealand dollars.

Cheque enclosed

Please email the invoice for payment to the attention of: _____
(name)

(email address)

CREDIT CARD PAYMENT

MasterCard

Visa

Cardholder's Name: _____

Cardholder's Signature: _____

Card No:

Expiry Date: ____ / ____

CANCELLATION POLICY

Should you cancel from the conference after the payment has been received, a refund will be given, subject to a \$100 administration fee, provided written notification is received prior to 1 May 2008. After this date refunds will only be made at the discretion of the organising committee. Please note that refunds shall not be processed until after the conference, and will be paid in New Zealand dollars. The exchange rate on the refund transaction date may differ from the rate on the day that the initial payment was made.

Substitutions will be accepted, but should be notified in writing to Paardekooper and Associates.

Make a copy of this form for your records and return this completed form with payment of your final total to:

APAN August 2008 Conference Organisers

Paardekooper and Associates

PO Box 41002, Eastbourne, WELLINGTON, NEW ZEALAND

Phone: +64 568 4576 Fax: +64 4 568 4563